

Service Request Form

<ul style="list-style-type: none"> • Please complete one “Service Request Form” for <i>each</i> instrument in need of service or calibration. • Provide return shipping instructions as appropriate. • Please feel free to call us at 704-882-3311 or e-mail at service@furnesscontrols.com 		<p>Return completed form(s) with the instrument(s) to: Furness Controls Service & Calibration Laboratory 2020 Younts Road Indian Trail, NC 28079 (704) 882-3311</p>	
Ship To Information:		Bill To Information:	
Company:		Company:	
Contact:		Contact:	
Address:		Address:	
City:		City:	
State:	Zip:	State:	Zip:
Phone:	Ext:	Phone:	Ext:
Fax:		Fax:	
Email:		Email:	
Instrument Information:			
Instrument Manufacturer:			
Instrument Model:			
Instrument Serial Number:			
Calibration / Repair Instructions: (Please check the type of service required.)			
Calibrate with before and after data.	<input type="checkbox"/>	Calibration with after data only.	<input type="checkbox"/>
	<input type="checkbox"/>	Repair instrument.	<input type="checkbox"/>
Additional Notes:			
Payment Type: (Please indicate payment method.)			
Purchase Order Number:		Credit Card - If paying by credit card, please call with information.	
Return Shipping Instructions: (Our preferred shipping method is UPS. We do not ship via FedEx Ground.)			
Shipping Method (carrier):		Account #:	Zip Code: